

**BIOLOGICAL SCIENCES/BIOTECHNOLOGY PROGRAMS
ASSIGNMENT COVER SHEET**

Please complete this form for EACH assignment and attach to assignment before handing in as per Unit Coordinator's instructions.

Name: Student No:
given names surname

Unit:
unit code title

Name of Tutor: Assignment number/title:

Due Date: Date Submitted:

If the given name by which your tutor knows you differs from your name on University records, you should indicate both names above.

PLEASE MAKE AND KEEP A COPY OF THE ASSIGNMENT

Your assignment should meet the following requirements. Please confirm this (by ticking boxes) before submitting your assignment.

- Assignment is presented on A4 size paper
- Clearly legible
- Wide margin provided on left-hand side of page
- Pages firmly stapled
- Copy has been retained by me
- Declaration below has been completed

INSERT IN DATE STAMP →
PLACE RED LINE IN CENTRE

INSERT IN DATE STAMP →

All forms of plagiarism, cheating and unauthorised collusion are regarded seriously by the University and could result in penalties including failure in the course and possible exclusion from the University. If you are in doubt, please contact the Unit Coordinator.

Declaration

Except where I have indicated, the work I am submitting in this assignment is my own work and has not been submitted for assessment in another unit.

.....(Signature)

OFFICE USE ONLY

Date received	Marked by	
Recorded by	Date Marked	

RECEIPT (student to complete sections 1-3 and date stamp)

Claims of loss of assignment will not be considered unless supported by a receipt. All assignments must be submitted by the due date. Assignments submitted after this time may be downgraded or not accepted.

- 1. Name:
- 2. Assignment Title:
- 3. Unit Code:

INSERT IN DATE STAMP →

PLACE RED LINE IN CENTRE